

Absence Policy and Penalty

A student who has been absent from a clinical education assignment is required to make up all absences. The student is responsible for making arrangements to make up these absences. No Radiology student will be assigned or allowed to make-up clinical education during holidays that are observed by the sponsoring institution which is Wallace College. Refer to Wallace College's calendar for recognition of holidays. Make-up time must be pre-approved by the Clinical Coordinator. Such sessions will be treated as assigned time and must not be arranged on days or times when the student has scheduled classes.

The student's tardiness and absenteeism must be made up by the end of each semester on assigned days. Failure to balance required clinical hours would result in a grade of "I", which will be submitted to the Wallace College Registrars Office for that term.

Students will be required to make up their absences at their Clinical Educational Center where the time was missed.

Any student who is absent while on an evening, night, or weekend rotation will make up the absence(s) during the hours of the shift assigned.

Any student whose unexcused absences total more than 5% of scheduled clinical time will be receiving a 10-point reduction on the final grade and placed on clinical probation for one semester. Dismissal from the program will be recommended should the student incur one tardy or absence during the clinical probation period.